

## Membership

The applying company shall meet the membership qualifications as specified from time to time by the General Assembly of the respective divisions. Application for membership shall be submitted in writing and is reviewed by the division board. The division board may, if there are exceptional reasons, grant exemptions from the current qualification requirements. The division board may exclude a member who does not comply with the regulations and decisions made.

### Qualification requirements, Material handling division

#### Full member

- A company can be accepted as a full member if it is a manufacturer or has an agreement with a manufacturer for the sale on the Swedish market of factory new machines within the field of material handling.

#### Associated member

- A company can be accepted as an associated member if it is an authorized dealer or subcontractors of equipment to an existing member company.
- Service companies within, for example, training or safety in the material handling industry can also be accepted as associated members.

In this document, the term "machinery within the field of material handling" refers to counterbalance trucks, warehouse trucks, or other types of forklifts intended for professional material handling. The term "equipment" shall here include, for example, batteries, interchangeable equipment, accessories, or attachments that are assembled together with the forklift-truck in order to modify its function or provide it with a new function.

### General terms and conditions

#### The company shall:

- have been engaged in activities eligible for membership for at least two completed and approved financial years.
- be a registered company and be registered in Sweden for VAT.
- have orderly and consistently kept accounts.
- have a balance sheet that is established and shows a sound financial position.
- have taken out business/liability insurance.
- have sufficient working capital in relation to the business. If the business is operated in a form other than a limited company, there must be working capital at least equal to that required for a limited company.
- have appropriate premises where good order must prevail. The workshop (own or service partners) must have necessary workshop equipment, service literature and diagnostic tools.
- be able to account for how it takes responsibility for its products throughout the entire product life cycle.

## Industry knowledge, business ethics

- The company shall be under professional management and have personnel who are well qualified for the operations of the business.
- The company and/or the responsible company management must not apply, nor have applied, business practices which in any respect may harm the industry's efforts to promote sound professional conduct.
- Business activities shall be characterised by honesty and integrity and conducted in such a way that a reasonable and fair balance between the parties concerned is maintained.
- It is the responsibility of the company management to be aware of and comply with the laws and regulations required for the business operations.

## Membership requirements

### Member companies must:

- pay the membership fees set by the General Assembly
- report data to the association's product statistics. Companies submitting data have the right to access the statistics. The reporting companies in each statistical report shall decide whether other member companies, whose products are not covered by the statistics, may subscribe to them, and if so, at what fee.
- apply the industry's, from time to time, applicable delivery terms.
- investigate and resolve misunderstandings and disputes promptly and with due care.
- comply with the association's statutes, qualification requirements and decisions, and contribute to the fulfillment of the association's objectives.
- observe good business practice in their business practice, promote equal treatment, gender equality, and an inclusive work environment, and act responsibly so that both the company and the industry as a whole earn respect and good reputation.

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*Accepted at the General Assembly of the Material Handling division 2025-11-27*

*The English version of the qualification requirements is intended for informational purposes only. The Swedish version shall take precedence in case of any uncertainties or differing interpretations.*